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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

NO.

M 8441

DATE

TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. OC-E		26 Jan 1953		[Signature]	25X1 1-5: Invoice is for services performed by [redacted] under Contract RD-35, Task II, (Equipment Phase). 25X1 Billing is for month of December 1953. Technical performance has been satisfactory. Payment is recommended. [Signature]
2.					
3.					
4.					
5. OC-1			27 Jan	[Signature]	For Signature.
6.					
7. OC-Registry				[Signature]	For Forwarding. Please return routing sheet to OC-E.
8.					
9.					
10. OC-E					
11.					
12.					
13.					
14.					
15.					

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DIVISION

Assistant Director for Communications

Date: 19 January 1954

FROM: Chief, Administration & Inspection Branch/PD/LO

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Subject: Progress Payment - Contract No. RD-35, T. O. #2

Contractor:

25X1

1. The attached invoice has been submitted by the Contractor for payment for work currently performed under the subject contract. If technical performance to date is acceptable, please sign the following certificate and forward all papers to the Chief, Planning and Field Audit Branch, Finance Division, by 1st Indorsement, below, for payment. If, for any reason, suspension of payment is recommended, please furnish an explanatory statement, in sufficient detail, and return all papers to the Chief, Administration and Inspection Branch/LO, in order that a letter of exception(s) may be prepared and submitted to the Contractor.

2. This memo together with certification of technical performance evidenced by signature on the 1st indorsement hereto, shall constitute approval by the Contracting Officer of the enclosed invoice for payment subject to audit approval.

For: Contracting Officer

1st Indorsement

TO: Chief, Planning and Field Audit Branch, Finance Division
Room 2121, Building "I"

It is hereby certified that technical performance to date has been satisfactory and payment of the following invoice, subject to audit, is concurred in:

Invoice No. Bu. Vou. No. 25 Date 4 January 1954

Period 1 December through 31 December 1953 Amount \$2,563.99

ENGINEERING/JFS

Signature

25X1

25 January 1954

Date

Deputy Assistant Director for Communications

Title

Enclosure

Distribution:

Orig & 1 - Addressee

1 - Chief, Planning and Field Audit Branch

1 - Contract No. RD-35, T. O. #2

1 - Chrono

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